



## MEMORANDUM

**TO:** Mayor and Council

**FROM:** Darrell Alexander, Building Services Officer, Building Services Department

**DATE:** October 14, 2021

**SUBJECT:** **Extension Request for Response to Resolution 20210902-050 - Lights Out Initiative**

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This memorandum is intended to provide information in response to Resolution 20210902-050 regarding the Lights Out for the Birds Initiative.

The Building Services Department (BSD) has initiated operational and procedural processes to support Resolution 20210902-050 at BSD-managed facilities. In addition, Building Services has reached out to other City departments to inform them of processes they may utilize for non-BSD managed facilities. We continue to explore artificial light at night (ALAN) reduction opportunities, including enhanced operational processes and capital improvements.

We request an additional 45 days to develop these explorations further and assemble the ALAN Reduction Plan.

The Lights Out initiative is a very important initiative which is why Building Services and Office of Sustainability want to ensure we are aligned in developing a successful policy.

CC: Lucia Athens, Chief Sustainability Officer